

**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF CONSUMER AFFAIRS**  
**PROFESSIONAL EMPLOYER ORGANIZATIONS**



**Mailing Address**  
P.O. Box 5757  
Columbia, SC 29250-5757

S.C. Code Ann. § 40-68-10 et seq.  
[www.consumer.sc.gov](http://www.consumer.sc.gov)  
(803) 734-4200

**Street Address**  
293 Greystone Blvd., Suite 400  
Columbia, SC 29210

**HEALTH INSURANCE AFFIDAVIT OF INSURANCE**

(To be completed by Health Insurance Carrier)

Name of Affiant: \_\_\_\_\_

Name of Health Insurance Carrier: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Web Site: \_\_\_\_\_

Affiant's Position with Health Insurance Carrier: \_\_\_\_\_

Name of Professional Employer Organization: \_\_\_\_\_

Health Insurance Policy Number: \_\_\_\_\_ FEIN #: \_\_\_\_\_

After being duly sworn upon my oath, I depose and declare that:

1. I am employed by the insurance carrier in the position listed above, and I possess the authority to make the following statements on behalf of that insurance carrier and to bind that insurance carrier concerning the statements made herein.
2. It is my understanding that, as a requirement for licensure as a Professional Employer Organization (PEO) in South Carolina, a PEO may not sponsor a plan for health insurance which is partially insured or self-insured, or a plan offered by an insurance company that is not licensed by the South Carolina Department of Insurance.
3. The above listed Health Insurance policy is a fully-insured insurance product, and the above-listed insurance carrier is licensed to provide this policy by the South Carolina Department of Insurance. Further, the above listed insurance carrier acknowledges that it is ultimately fully responsible for all incurred claims under the terms of this policy.

**AFFIDAVIT**

I swear or affirm and certify that I have completed and/or reviewed all information submitted on this form, and to the best of my knowledge and belief, all information contained herein is true, correct and complete; and that there are no material omissions of fact which would have a bearing upon the South Carolina Department of Consumer Affairs' decision to grant the requested license. I further certify that I understand that giving false information constitutes cause for denial or revocation of the application and subjects me to criminal prosecution for perjury. I acknowledge that I have a duty and agree to update and correct this information as it changes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Print your name and Title

SWORN TO AND SUBSCRIBED before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(SEAL)

Notary Public For \_\_\_\_\_

My Commission Expires:  
\_\_\_\_\_

**The completed Application should be submitted to:**

South Carolina Department of Consumer Affairs  
Attn: PEO Licensing

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**Do not fax this form. An original, signed and notarized form is required.**

**The South Carolina Freedom of Information Act may require the Department of Consumer Affairs to release this form as a public record; however personal identifying information will be released only if required by law.**