

Jane Smith
123 Main St
Apt A
Sample, XX ABC12 DE34

September 8, 2026

NOTICE OF DATA BREACH

Dear Jane Smith,

Greenberg Traurig, LLP (“GT”) provides legal services globally. We are writing to inform you of a data security incident that impacted some of your personal information. This letter contains information about what happened, actions we have taken to prevent a recurrence, and steps you can take to protect your information. We understand that receiving a notice like this can be concerning, and we sincerely regret any inconvenience this may cause you.

What Happened?

On August 26, 2026, an unauthorized individual obtained a limited number of files maintained by GT in connection with its legal work. We moved quickly to revoke unauthorized access, activated our incident response team, and began an investigation with the assistance of external security experts. We identified your personal information contained in the affected documents.

What Information Was Involved?

The incident involved your name, contact information, date of birth, and Social Security number. We had this information in our systems because it was collected and processed in the ordinary course of providing legal services.

What We Are Doing

We take the security of all information in our systems very seriously, and we want to assure you that we’ve already taken steps to prevent a recurrence by enhancing security measures and security monitoring and increasing employee awareness of data security practices.

What You Can Do

We recommend that you review the additional information enclosed, which contains important steps you can take to protect your personal information. You should always remain vigilant for incidents of fraud and identity theft, especially during the next 12-24 months, by reviewing financial account statements and monitoring your credit reports for suspicious or unusual activity and immediately reporting any suspicious activity or incidents of identity theft.

In response to the incident, we are providing you with access to **Triple Bureau Credit Monitoring/Triple Bureau Credit Report/Triple Bureau Credit Score** services at no charge. These services provide you with alerts for 3 years from the date of enrollment when changes occur to any one of your Experian, Equifax, or TransUnion credit files. These alerts will be sent to you the same day that the change or update takes place with the bureau. In addition, we are providing you with proactive fraud assistance to help with any questions that you might have or in the event that you become a victim of fraud. These services will be provided by Cyberscout, a TransUnion company specializing in fraud assistance and remediation services.

How Do I Enroll for the Free Services?

To enroll in credit monitoring services at no charge, please log on to <https://bfs.cyberscout.com/activate> and follow the instructions provided. When prompted, please provide the following unique code to receive services: **ABC123DEF456**. In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

For More Information

Representatives are available for 90 days from the date of this letter to assist you with questions regarding this incident between the hours of 8:00 a.m. and 8:00 p.m. Eastern time, Monday through Friday, excluding holidays. Please call the helpline at 1-877-344-3049 and provide the fraud specialist with your unique code listed above.

Protecting your information is important to us. We appreciate your patience and understanding.

Sincerely,

Greenberg Traurig, LLP

Additional Important Information

You have the right to obtain or file a police report. You can contact the Federal Trade Commission (FTC) for more information on preventing identity theft. We encourage you to report any incidents of identity theft to the FTC.

Federal Trade Commission, Consumer Response Center
600 Pennsylvania Ave, NW, Washington, DC 20580
1-877-IDTHEFT (438-4338) www.identitytheft.gov

Credit Reports: You may obtain a copy of your credit report, for free, whether or not you suspect any unauthorized activity on your account, from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281.

Fraud Alerts: You have the right to place fraud alerts with the three credit bureaus by phone and online with Equifax (https://assets.equifax.com/assets/personal/Fraud_Alert_Request_Form.pdf), Experian (www.experian.com/fraud/center.html), or TransUnion (www.transunion.com/fraud-victim-resource/place-fraud-alert). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. Initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency by visiting their websites below or by mail. The consumer reporting agency will generally require you to provide your name, address, date of birth, Social Security number, and proof of identity and address. A parent or legal guardian may request a freeze for a child under the age of 16, and an authorized representative may request a freeze on behalf of another consumer, subject to the agency's documentation requirements. After placing the freeze, each agency will provide confirmation and instructions for managing, temporarily lifting, or removing it. Please retain that information for your records. It is free to place, lift, or remove a security freeze.

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348-5788 www.equifax.com/personal/credit-report-services/credit-freeze/ 1-888-298-0045	Experian Security Freeze P.O. Box 9554 Allen, TX 75013 www.experian.com/freeze/center.html 1-888-397-3742	TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 www.transunion.com/credit-freeze 1-800-916-8800
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For residents of Iowa and Oregon: You are advised to report any suspected identity theft to law enforcement or to the state Attorney General and Federal Trade Commission.

For residents of New Mexico: You are advised to review personal account statements and credit reports, as applicable, to detect errors resulting from the security incident. You have rights under the federal Fair Credit Reporting Act (FCRA). These include, among others, the right to know what is in your file, to dispute incomplete or inaccurate information, and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit https://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf or see the contact information for the Federal Trade Commission.

For residents of the District of Columbia, Maryland, New York, North Carolina, and Rhode Island:

You can obtain information from the District of Columbia, Maryland, New York, North Carolina, and Rhode Island Offices of the Attorney General and the FTC about fraud alerts, security freezes, and steps you can take to prevent identity theft.

District of Columbia Attorney General 400 6th Street NW Washington, DC 20001 1-202-442-9828 www.oag.dc.gov	Maryland Attorney General 200 St. Paul Pl Baltimore, MD 21202 1-888-743-0023 https://www.marylandattorneygeneral.gov/	New York Attorney General 28 Liberty Street New York, NY 10271 1-800-771-7755 www.ag.ny.gov	North Carolina Attorney General 9001 Mail Service Ctr Raleigh, NC 27699 1-877-566-7226 https://ncdoj.gov/	Rhode Island Attorney General 150 South Main St Providence, RI 02903 1-401-274-4400 www.riag.ri.gov There were 33 Rhode Island residents notified in this incident.
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