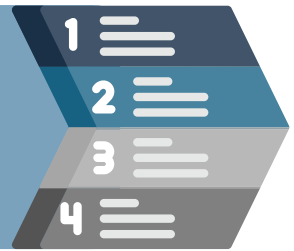




Step by Step: MEDICAL ID THEFT



If an identity thief gets medical treatments using your name, the thief's medical information could be added to your medical, health insurance and payment records. For example, pertinent information such as blood type, test results, allergies or illnesses can possibly become mixed with your medical file.

HOW TO CORRECT ERRORS IN YOUR MEDICAL RECORDS

STEP BY STEP:

NOTES:

Contact each doctor, clinic, hospital, pharmacy, laboratory, health plan and anywhere else the thief used your information.

Write a letter requesting copies of your medical records.

****You may need to fill out a form and pay a fee to get copies of your records.****

If the provider refuses to provide your records within 30 days of your written request, you may complain to the U.S. Department of Health and Human Services Office for Civil Rights at:

1 (800) 368-1019
www.hhs.gov/ocr
 Office of Civil Rights, DHHS
 61 Forsyth Street SW - Suite 16T70
 Atlanta, GA 30303-8909

Review your medical records and report any errors to the health provider.

Write to the health care provider to report mistakes in your medical records.

Include a copy of the medical record showing the mistake.

Explain why this is mistake and how to correct it.

Include a copy of your police report or Identity Theft Report.

Send the letter by certified mail and ask for a return receipt.

Your health care provider should respond to your letter within 30 days. It must correct the mistake and notify other health care providers who may have the same mistake in their records.

Notify your health insurer and all three credit reporting agencies about medical billing errors.

Send copies of your police report or Identity Theft Report to your health insurer's fraud department and the three nationwide credit reporting agencies.

Specific steps for blocking and disputing information on your credit report can be found on page 4 of your Toolkit.

