DATE: November 20, 2019

TO: Motor Vehicle Manufacturers

FROM: Kelly H. Rainsford
Deputy of Regulatory Enforcement

RE: Annual Reporting Requirements

Under South Carolina law, motor vehicle manufacturers are required to provide the South Carolina Department of Consumer Affairs ("the Department") with a written summary of all motor vehicles repurchased or replaced by the manufacturer at least once per calendar year. Failure to submit the annual written summary or respond to the Department’s reasonable requests for information may result in a penalty of up to one thousand dollars ($1,000) per violation.

A copy of the annual written summary form has been provided for your convenience. A fillable PDF version may also be accessed by visiting www.consumer.sc.gov and clicking on Business Resources/Laws then Lemon Law at the top of the page. Your summary should include data for the 2019 calendar year.

Please mail your completed summary form to:

SC Department of Consumer Affairs
Attention: Jennie Daniels
PO Box 5757
Columbia, SC 29250-5757

The annual written summary must be postmarked by January 31, 2020. If you have any questions, please contact Jennie Daniels at JDaniels@scconsumer.gov or (803)734-0047.