



The State of South Carolina Department of Consumer Affairs

293 GREYSTONE BOULEVARD, STE 400
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COLUMBIA, SC 29250-5757

Carri Grube Lybarker
Administrator/
Consumer Advocate

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DATE: November 20, 2019
TO: Motor Vehicle Manufacturers
FROM: Kelly H. Rainsford
Deputy of Regulatory Enforcement
RE: Annual Reporting Requirements

Under South Carolina law, motor vehicle manufacturers are required to provide the South Carolina Department of Consumer Affairs (“the Department”) with a written summary of all motor vehicles repurchased or replaced by the manufacturer at least once per calendar year.¹ Failure to submit the annual written summary or respond to the Department’s reasonable requests for information may result in a penalty of up to one thousand dollars (\$1,000) per violation.

A copy of the annual written summary form has been provided for your convenience. A fillable PDF version may also be accessed by visiting www.consumer.sc.gov and clicking on **Business Resources/Laws** then **Lemon Law** at the top of the page. Your summary should include data for the 2019 calendar year.

Please mail your completed summary form to:

SC Department of Consumer Affairs
Attention: Jennie Daniels
PO Box 5757
Columbia, SC 29250-5757

The annual written summary must be postmarked by January 31, 2020. If you have any questions, please contact Jennie Daniels at JDaniels@scconsumer.gov or (803)734-0047.

¹ See S.C. Code Ann. § 56-28-20 (2018).

ADMINISTRATOR Tel.: 803-734-4233 Fax: 803-734-4060	PUBLIC INFORMATION Tel.: 803-734-4296 Fax: 803-734-4060	CONSUMER ADVOCACY Tel.: 803-734-0045 Fax: 803-734-4060	ENFORCEMENT/ INVESTIGATORS Tel.: 803-734-4200 Fax: 803-734-4287	CONSUMER COMPLAINTS Tel.: 803-734-4200 Fax: 803-734-4286	ID THEFT UNIT Tel.: 803-734-4200 Fax: 803-734-4229	PROCUREMENT & ACCOUNTING Tel.: 803-734-4200 Fax: 803-734-4060
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